

Freedom of Information Act Status Report

January 1, 2016 – March 31, 2016

Office of Administration and Resource Management

Freedom of Information Act Officer:

Lauren Lemley

Reporting Period:
FY 2016 2nd Qtr.

FOIA Processing Status	1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr
Requests pending at beginning of quarter	41	34		
Requests received during quarter	26	60		
Requests processed during quarter	32	42		
Requests pending at end of quarter	35	52		
Requests backlogged at end of quarter	23	20		
Percentage of requests backlogged at end of quarter	66%	38%		

Oldest Requests for OARM	Date Received
EPA-HQ-2011-000206	09/12/2011
EPA-HQ-2014-001655	12/05/2013
EPA-HQ-2014-003108	01/29/2014
EPA-HQ-2014-004169	03/04/2014
EPA-HQ-2014-008353	07/10/2014
EPA-HQ-2014-008490	07/15/2014
EPA-HQ-2014-010514	09/18/2014
EPA-HQ-2015-002910	01/07/2015
EPA-HQ-2015-002911	01/07/2015
EPA-HQ-2015-002912	01/07/2015

Office of Environmental Information
National Freedom of Information Act Program

Note: Please see page 2 for Status Report legend.

Status Report Legend

- **Requests pending at the beginning of the quarter:** Number of FOIA requests received prior to the beginning of the quarter and remaining open at the beginning of the quarter.
- **Requests received during the quarter:** Number of FOIA requests received anytime from the first day of the quarter through the last day of the quarter.
- **Requests processed during the quarter:** Number of FOIA requests processed anytime from the first day of the quarter through the last day of the quarter.
- **Requests pending at the end of the quarter:** Number of FOIA requests that have not been closed by the end of the quarter, including those still being processed within the 20 working day time limit and those for which processing has exceeded the 20 working day time limit.
- **Requests backlogged at the end of the quarter:** Number of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether an extension has been granted).
- **Percentage of requests backlogged at the end of the quarter:** Percentage of FOIA requests remaining at the end of the quarter for which the processing period has exceeded the 20 working day time limit (regardless of whether a time period extension has been granted for processing a FOIA).